



Health, Safety, Environment & Quality (HSEQ) Committee Charter

Adopted by the Board: May 2009

Boom Logistics Limited
ABN 28 095 466 961
55 Southbank Boulevard
Southbank VIC 3006 AUSTRALIA

1. Purpose of the Committee

The purpose of the HSEQ Committee is to assist the Board of Directors to carry out its overall responsibilities in relation to health, safety, environment and quality (HSEQ) matters arising out of the company's activities as they may affect employees, contractors, customers and the communities in which it operates.

2. Function of the Committee

The HSEQ Committee will provide a link between line management and the board to provide a forum to:

- Maintain a shared understanding of the hazards associated with the company's activities;
- Communicate HSEQ issues that may have strategic, business and reputation implications for the group.
- Monitor the group's compliance to HSEQ statutory requirements and effectiveness of implemented risk and compliance strategies;
- Evaluate the effectiveness Management HSE risk control;
- Share experiences of in successfully implementing and maintain sustainable improvements in HSEQ practices and performance;
- Develop a working knowledge of the company's HSEQ management systems, processes and tools; and
- Review the role senior management in developing and maintaining the company's safety culture to achieve an incident free workplace.

3. Responsibilities

3.1 Committee Members

Specifically, the Committee will ensure the following is established and maintained:

- Company HSEQ policies are documented and effectively communicated to employees, suppliers, customer and other interested parties;
- Measurable objectives and targets are set and regularly reviewed to drive sustainable improvement in HSEQ performance;
- Sponsor the company's Safety Leadership Team
- Ensure HSEQ learning and development programs provided to employees are adequately resourced;
- Ensure management monitors an internal and external audit program to assess the effective implementation of the management system; and
- A management review process to regularly assess the capacity, suitability, and effectiveness of the group's management system,

planning arrangements and resources to met the group's HSEQ needs and compliance obligations.

3.2 The Chairman

The Chairman of the Committee will be the appointed Chairman of the Board of Directors.

4. Composition of the Committee

The Committee shall comprise a minimum of (2) two non-executive directors and the Chief Executive Officer;

Committee membership shall be recommended to the Board by the Committee Chair;

By invitation from the Board HSEQ Committee, the Chief Operating Officer and the National HSE Manager will be invited to attend meetings as required

5. Meetings and Committee Process

5.1 Meeting Frequency

The Committee will meet as frequently as required but not less than 4 times a year.

5.2 Quorum

A quorum will comprise of any two independent Non-executive Director team members. In the absence of the Chairman or appointed delegate, the members shall elect one of their number as Chairman of that meeting.

5.3 Notice

A notice of each meeting confirming the date, time, venue and agenda shall be distributed to each member of the Committee at least 5 working days prior to the date of the meeting. The notice of meeting will include the relevant supporting papers for the agenda items to be discussed.

5.5 Agenda

The Committee will develop and agree on an agenda in alignment with the committees responsibilities.

The Chairman, with the assistance of the Secretary, will develop the agenda for each meeting and include any other matters deemed to be relevant to the particular meeting.

5.6 Attendance

The Committee may extend an invitation to any person to attend all or part of any meeting of the meeting which it considers appropriate.

5.7 Authority

The Committee has the authority to mandate any special investigations it deems necessary and to obtain professional advice from employees within the company or from appropriate external advisors.

Decisions will be made on a majority rule basis.

5.8 Minutes

Minutes of meetings shall be recorded and kept by the Secretary and kept by the Secretary.

Minutes shall be distributed to all members.

Minutes, agenda and supporting papers will be made available to all members of the Board as deemed appropriate.

6. Review of Charter and Publication

The Committee will review its Charter from time to time and make recommendations to the Board as to any changes it considers should be made. The Charter may be amended by resolution of the Board.

This Charter or a summary of this Charter will be available on the company's website.